

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1

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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL September 12, 2016 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, September 12, 2016, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 6:00pm.

ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds

Director Richard Smith

Director Deb Spenceley

Director Dee Lindsey and Director Chris Richardson were not present.

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Chief Finance Director, Ron Patera
HR Director, Kin Shuman
Technology Director, Marty Silva

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE/RECOGNITIONS

Boettcher Teacher Award

Laurie Schlekeway, EHS Teacher, was recognized by the Board of Education. Mrs. Schlekeway was among 42 Colorado High School Teachers to be honored at the Boettcher Foundation's 25th Annual Teacher Recognition Awards Program for their significant impact in shaping the educational experiences of the 2016 Boettcher Scholars. Marianne Hughes, graduate of the 2016 EHS class, was one of the 42 students to receive the Boettcher Scholarship. Marianne recognized Mrs. Schlekeway as her most influential educator.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the amended agenda.

Motion moved by Director Hinds

Motion seconded by Director Smith

ROLL CALL:

Director Carol Hinds – aye

Director Richard Smith - aye

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Director Deb Spenceley - aye
The motion carried 3-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from BOE meeting 8/22/16 as written.

Motion Moved by Director Smith

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 3-0

7.0 COMMUNICATIONS

7.1 EHS Graduation Time/Date Change

For a number of years, the Elizabeth High School Graduation date has fallen on the same date as the State Track Championship Competition. Last year three EHS seniors were faced with the decision to either attend their High School Graduation or participate in the State Track meet. This is a situation that has occurred several times in the past. Before the beginning of the school year, Mr. McClendon convened the EHS leadership team to discuss the possibility of changing the EHS graduation date to avoid this conflict. The school anticipates the conflict dates will affect more students in the future. Mr. McClendon also met with a group of student leaders and student council members. After a full range of options were considered, as well as pros and cons for each, the teams selected May 13, 2016, at 10 am, as the new EHS Graduation Day.

7.2 HR Update

Kin Shuman, HR Director, announced Melissa Hoelting will be the new Executive Administrative Assistant/Communication Director replacing Michele McCarron. After reviewing 32 applications, four candidates were invited for an interview, and three finalists were invited back for a final interview. Melissa accepted the offer of the position and her start date is targeted for September 29.

Mr. Shuman stated that HR will be producing total compensation statements again for each employee. The statements will summarize each employee's total compensation including the base salary as well as the benefits such as health coverage, dental and vision insurance. The statement also outlines the employee's contribution and the district's contribution to PERA and Medicaid. It provides the employees with a statement of the full package and gives the employee a better understanding of what the district is doing on their behalf.

7.3 Technology Update

Marty Silva, Director of Technology, reported that the new Student Technology Professional (STP) program is going very well. The program's goal is to employ a senior from the high school during one block time to give them experience in the tech field and an opportunity to get an industry standard tech certification called A+ by the end of the school year. This year's student is Axel Walhstrom.

Mr. Silva also reported on the new technology that was installed for the beginning of the new school year.

- 110 new chromebooks
 - 60 and 2 carts at EHS
 - 25 and 1 cart at FHS
 - 25 at RCE
- 27 Desktop Chromebases at EMS to replace 6th grade lab
- 23 LCD Projectors and 23 Document Cameras for RCE and SHE
- 38 new teachers laptops for new teachers and refreshing existing teachers' old laptops

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The Elizabeth School District's Etech team will begin meeting monthly. The focus this year will be to begin the implementation of the new Technology Plan that was developed and approved last year.

7.4 Chief Financial Officer Report

Ron Patera, Chief Financial Officer updated the board on financials and capital improvement projects. The new diesel fuel tank project for the Transportation Department is almost complete. The process for request of proposal for the EHS roof has started. There were five vendors that participated in the EHS roof site visit. Proposals from contractors are due next week. Expenditures over \$5,000 included technology, association dues, textbooks, concrete work, hardware purchases, software license renewals, refinish gym floors, HVAC replacements, exterior work, rebuild engine on school bus, athletic equipment and uniforms. General fund revenues after charter allocations are at 4.82% and expenditures are at 7.56%.

7.5 Superintendent Report

Douglas Bissonette, Superintendent reported that the project to repair the EHS track will begin Tuesday, September 13.

7.6 Board Update

Director Deb Spenceley reported the Teacher Salary Resolution will not be part of CASB resolutions but there is still the opportunity to have this as a floor resolution at the CASB Delegate Assembly.

8.0 Public Participation

No public participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.5

Motion Moved by Director Hinds

Motion Seconded by Director Smith

ROLL CALL:

Director Carol Hinds – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 3-0

9.1 New Hires

Shelby Morgan, Assistant Teacher, SHE/PS

Kelsey Jansen, Teacher, EHS

Tina Colby, Assistant Teacher, SHE/PS

Christine Laughlin, Cook, EHS

William Ladd, Custodian, EHS

Laurel Block, Program Leader, Kids Club

9.2 Transfers/Changes

Amber Keele, Sped Para Attendant, EHS

Elizabeth Churik, Lead Teacher, RCE/PS

Allison Page, Cook, SHE

Victoria Coleman, Sped Para, SHE

Kelly Martyniak, Teacher, EMS

Berna Dillavou, Teacher, RCE

Brandi Forsythe, Teacher, SHE

Kristin Lorimer, Teacher, SHE

9.3 Extra Duty Assignments

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9.4 Substitutes

9.5 Approval of JVA contract to provide engineering services for the wastewater treatment facility.

10.0 Action Items

10.1 Teacher Salary Resolution

Action item 10.1 was tabled and will be a discussion item at next board meeting on September 26.

11.0 DISCUSSION ITEMS

11.1 Direction for DAC

Discussion item 11.1 was tabled and will be a discussion item at next board meeting on September 26.

12.0 BOARD PLANNING

The next board meeting is scheduled for September 26, 2016

13.0 EXECUTIVE SESSION

A motion was made to have an Executive Session to conference with an attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. 24-6-402 (4)(b).

Motion Moved by Director Hinds

Motion Seconded by Director Smith

ROLL CALL:

Director Carol Hinds – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 3-0

14.0 ADJOURNMENT

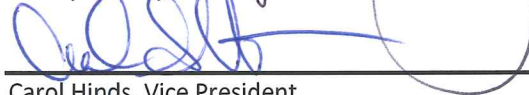
The board meeting adjourned at 6:41pm.

The Executive Session was called to order at 6:51pm. The Executive Session adjourned at 7:57pm.

Respectfully Submitted,



Deb Spenceley, President



Carol Hinds, Vice President

Chris Richardson, Secretary

Dee Lindsey, Treasurer



Richard Smith, Assistant Secretary/Treasurer

Recorded by: Michele McCarron